

## ERASMUS POLICY STATEMENT

The University CEU Cardenal Herrera has faced an important process of internationalization due to a substantial increase of international students who carry out the studies of the whole degree at our University. As a part of this action the exchange mobilities of our degree students and staff are an essential aspect of our internationalization strategy referring to the profile of our graduates, our academic and non-academic staff in order to form part of a more and more globalized society. Currently the University is engaged in the inter-institutional agreements (2015-2019) between Program Countries from the European Union and alliances with Latin America for students. The Mobilities conducted by our staff are based on international projects and contribute directly to our internationalization strategy, since the good practices are evaluated and implemented at our University and we also welcome staff from other international institutions primarily in the European Union.

The University pursues research and education of the highest quality, promoting development and innovation, supporting the evolution of our students that allows to broaden the knowledge, to wider the contexts of Global Citizenship and accessing the Erasmus Identity. The goal of the mobilities proceeding from the Universidad CEU Cardenal Herrera includes a wide range of key aspects for both, students and staff, starting from training outside the classrooms of our institution, good practices in the workplace, sharing experiences with colleagues at other universities, personal enrichment, opening horizons, multiculturalism and intercultural competences, as well as language knowledge improvement.

One of the University's main priorities, as stated in the International Strategy Plan, is to increase the number of Outgoing and also incoming Mobilities for both, learning and also teaching emphasizing the internationalization of our institution. The University is engaged in constant improvement of the quality of the Mobility experiences, using the abilities of the International Relations Office and our commitment with the internationalization process. The option to carry out training experience in foreign institutions or companies is highly demanded by our students and supported by the University. We are also working on the projects including Partner Countries developing new connections of internationalization and extension to new subject areas. At our University the collaboration with new countries under Erasmus+ framework is considered as a great advantage to enhance the mobilities. We intend to increase our participation in raising number of the EU activities and projects, contributing to raise our international profile and increase mobility opportunities for both students and

staff. Our non-academic staff is engaged in the internationalization of the institution and our academic staff exchange is fundamental in the internationalization of the curriculum of the students. The students are informed about their options via informative talks, video tutorials, infographics and online assistance. The students who have already accomplished their mobilities share their experience in our University through our blogs and social network. Their reports also allow to identify problems and analyze any kind of issues with the partner institutions. Our goal is to improve the awareness of all the international opportunities at the earliest stage of the studies, giving the students the chance to take advantage of planning their experience abroad in both areas: studies and training.

The University considers that Erasmus Mobility contributes to life-changing experiences, and to this end the Erasmus Incoming students are enrolled and become a part of the University, having equal academic treatment, the same rights, as well as the chance to participate in the Campus activities provided by our Campus Life section, as all the students at our University. Our Language Centre provides language courses for Incoming students and also offers assessment and courses for our Outgoing students and staff before their mobilities, as well as evaluates the level of their knowledge, as established in the rules of the Mobility application process.

At our University both, the incoming and the outgoing students, carry out their mobility under supervision of an academic coordinator, who is in charge of giving all the necessary academic support and provide information and help if needed. Each student is requested to inform the University about any changes in the scheduled mobility.

The University is committed to provide equal possibilities to all its students and staff. The students participating in the Mobility program are chosen based on their language assessment, as well as their academic record, without any regard to social background, religion, race, ethnic origin or sex. The Mobilities conducted by our staff are granted based on international projects and contribute directly to our internationalization strategy. The processes are evaluated and analyzed using Customer Journey Mapping techniques.

The University CEU Cardenal Herrera is working according to the European Credit Transfer and Accumulation System (ECTS). Periods of studies carried out by the students under Erasmus framework are fully recognized and do not increase the lengths of the studies. Incoming students receive the Transcript of their records in order to be able to accomplish the recognition of their credits at the sending institution.

Developing strong cooperation with selected strategic partners involving their academic evaluation has key influence for realizing high quality joint activities in different areas. We are aware that building contacts and deepening partnerships allows us to gain a different approach to dissemination of the knowledge and promotion of further international mobilities. The University holds International Weeks for faculties, focusing on the specific know-how according to the area, creating thematic networks, as well as the International Relations Office carries out Staff training week.